



Program Uczenie się przez całe życie

LEONARDO DA VINCI PROJECT „MBAIC”

MBA in Construction-Postgraduate European Common Studies in Construction Project

PROJECT NUMBER - 2013-1-PL1-LEO05-37822

Minutes of the Partners' Meeting Warsaw, October 14th – 17th, 2015

Venue:

CEF WUT Armii Ludowej 16: room 206 - Partners' meetings, room 407 - Conference Room
Warsaw, PL

Participants – Mariola Książek, Paweł Nowak, Jerzy Rosłon (WUT), Piotr Nowak (CIOB), Leonas Ustinovicus, Arunas Barvidas, Tatiana Vilutiene (VGTU), Andrzej Minasowicz, Eugenio Pellicer (PUV), Jose Teixeira (via Skype) (UMINHO), Jerzy Paślawski, Aneta Kończak, Marcin Gajzler, Piotr Nowotarski, Roman Milwicz (PUT).

Signed list of presence attached.
Program of the meeting attached.

DAY 1:

Meeting started with bilateral reviews of financial documents.

DAY 2:

At the International Scientific-Technical Conference Construction Engineering Projects, partners presented the following:

Promoter of the Project – Paweł Nowak WUT, PL - presented information about EU project, introduction to MBAIC project. Then, didactic materials for MBAIC - chosen modules presentations uploaded to MOODLE, and MBAIC studies' methodology.

prof. Eugenio Pellicer, PUV, ES presented MBAIC studies organisation.

prof. Jerzy Paślawski, PUT, PL presented Recognition of managerial qualifications in construction used in MBAIC project.

Partners discussed results of the project prepared so far with the gathered audience.

Two scientific papers were presented:

DYDAKTYCZNE PROJEKTY WSPÓLFINANSOWANE Z UE PROWADZONE NA
WYDZIALE INŻYNIERII LĄDOWEJ POLITECHNIKI WARSZAWSKIEJ

by M. KSIĄŻEK, P. NOWAK, J. ROSŁON

and

MODERNIZACJA PROGRAMÓW NAUCZANIA ZWIĄZANYCH Z ZARZĄDZANIEM
PROCESAMI BUDOWLANYMI

by J. PASŁAWSKI, R. MILWICZ, P. NOWOTARSKI

After the conference, partners meeting was continued. Partners discussed the following:

Presentation of works done up to date; schedule of the project, main Work.

Packages, results and products, responsibilities.

Promoter of the Project – Paweł Nowak, WUT, PL – presented MOODLE, all material prepared has been uploaded to MOODLE so far.

DAY 3:

Partners agreed, that VGTU will upload all materials in Lithuanian to MOODLE no later than 20th of November.

Partners agreed, that all additional didactic materials will be done by 23th of October.

WUT agreed to translate Introduction to Spanish, Lithuanian and Portuguese.

Partners agreed, that CDs with all additional didactic materials will be attached to the MBAIC manuals.

Promoter of the Project – Paweł Nowak – reminded partners, about importance of dissemination activities in the MBAIC project. As it is crucial element of the fulfilment of the project goals and conditions.

He also reminded partners, that all the project costs are eligible till 31th of October.

If there are any changes in budgets, Partners agreed to inform WUT about them until the end of October.

Division of responsibilities for preparation of final report, financial issues for final report and final dissemination report topics were discussed by Partners.

Partners decided that English version of additional didactic materials will be titled: "Additional materials".

Partners agreed to send description and proves of all the dissemination activities to WUT by 10th of November.

Partners agreed to send financial reports to WUT by 15th of November.

prof. Jose Teixeira, UMINHO, PT, will prepare all tables for methodology he was working on.

prof. Jerzy Paślawski, PUT, PL presented WP5 – "Creation of the qualifications recognitions system".

WUT and PSMB will inform VGTU about AEEBC meeting in Riga (Latvia) which they will attend and is a great opportunity for project dissemination.

Eugenio Pellicer, PUV, ES, presented organizational layout of the MBAIC studies. All partners discussed presented materials and made few amendments.

Eugenio Pellicer, PUV, ES, declared that he will send to WUT organizational schemes existing at the Universities.

Partners discussed copyright and studies agreement.

Partners decided to change official title of "Framework agreement" to "Memorandum of understanding".

Paweł Nowak, WUT, PL declared that he will send to the Partners improved version of the agreement (memorandum of understanding) for signing.

Partners discussed future possibilities of cooperation and possible uses of MBAIC projects' results. All partners declared that they are open for future collaboration.

Meeting was concluded with bilateral reviews of financial documents.

DAY 4:

Further bilateral reviews of financial documents.



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LEONARDO DA VINCI PROJECT „MBAIC”
MBA in Construction-Postgraduate European Common Studies
in Construction Project Management
PROJECT NUMBER - 2013-1-PL1-LEO05-37822

Programme of the Partners' Meeting Warsaw, October 14th – 17th, 2015

Venue:

CEF WUT Armii Ludowej 16: room 206 - Partners' meetings, room 407 - Conference Room

First Day – October 14th, 2015

16:00 Financial discussion with Present partners, arriving on 14th October.

19:00 End of first day.

Second Day – October 15th, 2015

10:00 Registration at the Conference room (407).

10:30 - 10:45 Opening of the Conference

Chairman: dr hab. inż. Janusz Kulejewski, Vice Chairman: dr inż. Paweł Nowak

10:45 - 11:15 SESSION 1. 100 Anniversary of the CEF WUT.

Chairman: prof. Leonas Ustinovicius, Vice Chairman: dr hab. inż. Włodzimierz Martinek,
prof. PW

History of Construction Management Sciences - dr hab. inż. Włodzimierz Martinek, prof. PW

11:15 - 12:30 SESSION 2. "Education of Construction Engineers and Managers" - EU
projects at CEF WUT

Chairman: prof. Eugenio Pellicer, Vice Chairman: prof. Jose Teixeira

Presentation of EU projects at WUT, especially MBAIC project:

Introduction, information about EU project, introduction to MBAIC project - Paweł Nowak,
PhD. Eng. WUT

Didactic materials for MBAIC - chosen modules presentation - Partners from LT, PL, ES,
UK, PT

MBAIC studies' methodology - prof. Jose Teixeira, UMINHO, PT

MBAIC studies' organisation - prof. Eugenio Pellicer, PUV, ES

Recognition of managerial qualifications in construction - prof. Jerzy Paślawski, PUT, PL
(max 15 minutes each)

12:30 - 13:00 Coffee break (407)

Second Day – October 15th, 2015

PARTNERS MEETING (206)

- 13:00 Presentation of works done up to date; schedule of the project, main Work Packages, results and products, responsibilities (WUT)
- 14.30 Lunch break
- 16.00 Discussion on Final Project's Products
- 18:00 End of the second day, social gathering

Third Day – October 16th, 2015

- 10:00 Presentation of MBAIC results for FINAL report - All products / All Partners
- 11:00 **Division of responsibilities** for preparation of final report
- 12.00 Discussion about **financial issues for final report** (WUT / all Partners)
- 12.30 Final discussion about **dissemination report** (WUT and CIOB / all Partners)
- 13.30 Lunch time
- 15:00 BILATERAL reviews of financial documents
(WUT - RELEVANT PARTNER)
- 18:00 End of third day.

Forth Day – October 17^h, 2015

- 10:00 BILATERAL reviews of financial documents (Continue)
(WUT - RELEVANT PARTNER)
- 12.00 Discussion about **copyright and studies agreement** (WUT / all Partners)
- 13.30 Lunch time
- 15:00 Any other business.
- 15:30 End of the meeting.